

**St. Albert the Great Parish Pastoral Council**  
**Meeting Minutes**  
**June 15, 2021**

Attendees: Fr. Andrew, Chris Moraes, Sarah Pereira, Erin Krysko, Bill Werbowksi, Greg Verhappen, Cheryll Nandee, Florian Bernardo, Grant Gay, Alisa McLin, Ted McLin, Bob Young

Regrets: Edith Tyndall, Santos Cuadra, Sherry Samborski, David Nolke

Chris M. called the meeting to order at 7:06 pm.

Opening Prayer and Reflection

Fr. Andrew led us in prayer and reflection.

Approval of minutes from May 2021

A motion was made to approve the minutes of the May meeting. Moved by: Florian B. Seconded: Erin K. Carried.

Pastor's report – Fr. Andrew

Now that the Government of Alberta has lowered the restrictions, we will have a meeting to discuss how we can safely increase attendance to the one-third capacity limit. We are gradually opening registration to more attendees starting this weekend. However, we are very dependent on the number of volunteers that sign up to help at weekend masses. We will open the seating in the transept to accommodate the increased numbers with safe spacing. The coming weekends will help us decide what adjustments are required going forward. There will be a need for extra Eucharistic Ministers for the transepts. Altar servers are allowed to come back to serve during mass. We are looking for altar servers who were already previously trained and are willing to learn the adjusted procedures based on what they can do in a safe manner. The Music Ministry allows 2-3 singers/musicians who will require face masks and sanitizers. Congregational singing is still not permitted.

We are currently celebrating the sacrament of Confirmation at certain weekday evening masses in June. In July we will celebrate the sacrament of First Holy Communion.

Finance Council report – David N.

The following report was provided by David N. via email.

The Finance Council held a monthly meeting on June 8, 2021. Our next meeting will be September 14, 2021 but David N. will visit the Parish Office on a regular basis to sign cheques along with Father Andrew and to discuss any issues that arise.

One of our members, Jane M. advised that she is resigning the SATG finance council as she has moved to Canmore and will be serving on the Our Lady of the Rockies Finance Council. She was thanked for her many years of service at SATG.

The rectory roof work has been completed and paid for.

We had a short discussion on Diocese financial updates. All payroll is now handled through the Diocese using ADP. As well, all parishes will have to use Quickbooks online which will involve a staggered entry.

The April and May financial statements were discussed and approved. Our bank balance is more than comfortable and our budget except for TIA (Together in action) is being met. TIA normally receives lump sum donations throughout the year.

There was discussion about potentially rehiring at least one person. This would have to be approved by the Diocese and may need to be revisited in the fall.

#### Old business

##### Update on masses and volunteers – Alisa M.

We successfully transitioned from 15 people to 15% capacity limit. The volunteers stepped up in a short time to fill all required roles. With this change, we have eliminated the distribution of the Rite of Eucharist.

Our current mass numbers indicate that 98% of masses have registered full on the weekends. In the past two weeks there has been an 86% attendance.

In June about 148 candidates received the Sacrament of Confirmation. Several ministries provided the volunteers for these masses. We also thank Cheryl N. for her continued dedication and prompt assistance with arranging volunteers.

First Holy Communion masses will be celebrated on July 5, 7, 12, 14 and 19. Currently 60 children have scheduled their mass celebrations and up to 197 remains to be scheduled. Dan A. will contact the Ministry Leads to request if they can provide volunteers for these masses.

During Stage 2 we will gradually increase weekend mass attendance from 165 to 200. Weekday masses will remain at 60 and we can increase capacity, if needed. We will open the seating in the west transept. For this reason, we will need an additional Eucharistic Minister. Other than this we will not need any additional volunteers at this time.

We are recruiting new volunteers every week. We have also noticed the return of volunteers who have been away for a while.

On behalf of Sherry and I, we thank the volunteers, Fr. Andrew, PPC, Bob Y. for all the support. Chris M. thanked Sherry S. and Alisa M. for a seamless transition.

There was a discussion about the list of questions that are asked/posted at the entrance of church.

**Action:** Ted M. to review and update the question list.

#### Communications

##### Website – Chris M.

Chris M. provided a walkthrough of the new website. The colors of the page are based on the new logo and layout is very appealing. The website is currently built on a different domain and needs to be merged to the stalbertthegreat.ca domain. The Parish Office staff will review and provide feedback. During the summer months, the content will be slowly migrated and filled in. The current plan is to deploy the new website in September. This website has been developed by a parishioner at no cost to the parish.

There was a recommendation to create a form for existing parishioners to update their contact information.

### New Business

#### CCO Missionaries – Chris M.

The CCO student missionaries are visiting our parish and will be running the Discovery and Source Faith Studies. They are running a “Tell your story” workshop which teaches us how to share our testimony with others. On June 25, there is a “Come as you are” night scheduled where they will share their testimonies. There will be reconciliation and praise and worship that evening.

Many of our PPC members attended the Multiply Conference. Our parish is a testing ground for this model.

The idea was presented to spotlight different ministries at weekend masses so that we make more disciples.

### Adjournment

The next meeting on September 21 is the first one for the new year.

Fr. Andrew closed the meeting in prayer. The meeting was adjourned at 8:08 pm.

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Chris M. (Chair)

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Sarah P. (Secretary)